

WHAT TO DO... IF AN EMPLOYEE / SUBCONTRACTOR IS SICK ?

SCENARIO A:

Employee/Subcontractor **does not** exhibit the symptoms of COVID-19

Employee/Subcontractor goes on sick leave, per standard company protocol

Employee/Subcontractor tests negative

Employee/Subcontractor:

- Returns to work or goes on sick leave, per standard company protocol

SCENARIO B:

Employee/Subcontractor **exhibits the symptoms of COVID-19**

Employee/Subcontractor:

- Goes home
- Informs their supervisor
- Seeks medical care, and if deemed necessary, gets tested for COVID-19

Employee/Subcontractor tests positive

Employee/Subcontractor:

- Goes/stays home
- Seeks medical care
- Informs their supervisor
- Remains out of work for 14 days from the date of the last positive diagnosis
- Does not return to work until cleared by their company

Contact Marrillia Office:

- Call Director of Site Operations

Director of Site Operations:

- Coordinates with relevant project staff to ensure appropriate actions for the project site are taken

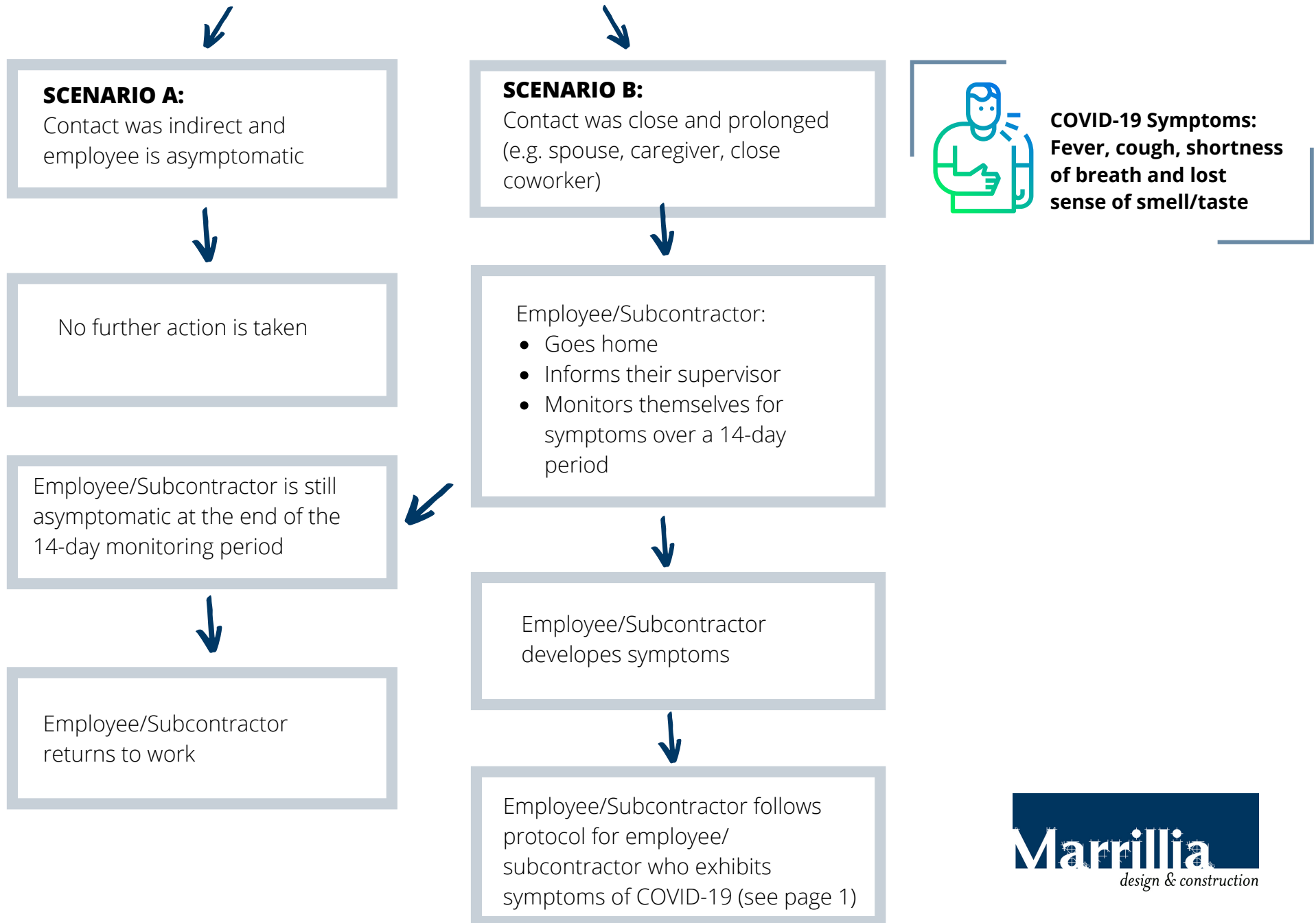
Marrillia Project Site:

- Marrillia President notifies project owner
- Quarantines all employees whose workspace is within 6ft of the sick employee, and those with prolonged close contact (>2 min) for 14 days
- Clears and disinfects the workspace of their sick employee, per the company's safety plan (workers may re-enter the areas once cleaned)
- Continues advancing the project to the maximum extent possible



COVID-19 Symptoms:
Fever, cough, shortness of breath and lost sense of smell/taste

WHAT TO DO... IF AN EMPLOYEE / SUBCONTRACTOR HAD CONTACT WITH A CONFIRMED COVID-19 INDIVIDUAL



OTHER SCENARIOS FOR EMPLOYEES AND SUBCONTRACTORS

If an Employee/Subcontractor was directed to quarantine by Federal/State/Local Authorities

Employee/Subcontractor:

- Remains out of work for the duration of the quarantine, or until they are symptom-free for 14-days, whichever is later

If an Employee/Subcontractor was in close contact with someone ordered to quarantine, but that person had no symptoms

Employee/Subcontractor:

- Continues to go to work
- Monitors themselves for symptoms over a 14-day period



COVID-19 Symptoms: Fever, cough, shortness of breath and lost sense of smell/taste